

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
April 14, 2020

Board Members Present via Zoom: Jim Mode, Richard Jones, Russell Kutz, Jim Schultz, Augie Tietz, Cynthia Crouse, and Leslie Golden

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager Sharon Olson; Office Manager Kelly Witucki, and County Administrator Ben Wehmeier.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE APRIL 14, 2020 AGENDA

No Changes

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE MARCH 10, 2020 BOARD MINUTES

Mr. Schultz made a motion to approve the March 10, 2020 board minutes.

Mr. Kutz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

Ms. Cauley reported that this would be Mr. Mode's last meeting as he is retiring from the Human Services Board. She thanked him for all his years of service on the Human Services Board.

8. DISCUSS AND APPROVE MARCH 2020 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$567,600.97. (attached).

Mr. Tietz made a motion to approve the March 2020 vouchers totaling \$567,600.97.

Mr. Jones seconded.

Motion passed unanimously.

9. DISCUSSION AND POSSIBLE ACTION ON NEW PROFESSIONAL SERVICE CONTRACTS (In-Home Supports and APNP)

Ms. Cauley reported that we have two new service providers. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Ms. Crouse seconded.

Motion passed unanimously.

10. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- Today there has been an abbreviated agenda due to the current circumstances.
- It has been a huge adjustment during this time, but proud to say that all services continue to be provided, except for our Preschool that is currently closed, either by Telehealth or other virtual means. The last resort would be face-to-face.
- Thank you to our County Administrator and other County Departments for making it possible for our staff to continue working to where we can continue to offer the services that we provide.
- We continue to stay in contact with all of our staff while working remotely.

11. ADJOURN

Mr. Jones made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 8:49 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, May 12, 2020, at 8:30 a.m.
Workforce Development Center, Room 103
874 Collins Road, Jefferson, WI 53549